

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, 6th Floor, BRIGHTON, COLORADO 80601

February 11, 2015

- Call to Order

President Morris called the meeting to order at 6:00 p.m.

- Roll Call

Present

Dean Morris, President
Scott Gerhardt, Vice President
Arlin Riggi, Secretary
Frank Serafini, Treasurer
Don Rowe, Assistant Secretary

Also in Attendance

Mark A. Bodane, Fire Chief	Chad Bassett, Firefighter
Kris Krengel, Division Chief	Reid McKinney, Firefighter
Rita Saunders, Finance Manager	Carl Craigle, PVA
Carol Thompson, Administrative Assistant	Lynn Baca, City Councilwoman
Michelle Ferguson, District Legal Counsel	Tom Janich, Citizen
Christopher Woolley, Battalion Chief	District Members and Family Friends

- Presentations

1. Badging Ceremony

- a. Reserve Firefighters – Battalion Chief Christopher Woolley introduced the two (2) new Reserve Firefighters to the Board. President Morris delivered the oath of office and swore in Chad Bassett and Reid McKinney.

Refreshments were served following the ceremonies.

- Call for Changes to the Agenda

Fire Chief Mark Bodane requested that an Executive Session be added as item 10 of the agenda pursuant to C.R.S. 24-6-402 (4) (b) and (f) to receive advice of Legal Counsel on personnel matters. There will be no action following Executive Session.

MOTION: Treasurer Serafini made a motion to approve the Agenda.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

Public Comment

Tom Janich addressed the Board to express his concerns regarding the proposed election the Board is considering to ask electors for an extension of term limits for Board Directors, and urged them not to move forward.

- Action Items

RECORD OF PROCEEDINGS

Consent Agenda

1. Approval of Financial Report year-to-date ending December 31, 2014
2. Approval of January 2015 accounts payable checks
GF check numbers 25669 to 25752 and ACH AFLAC, Local 4477 and Anthem
HW check numbers 345 to 352 and
check numbers 1757 to 1764 and ACH Anthem premiums and on-going Flexible Spending Account
CD check numbers 266276

Total January 2015 expenditures: \$736,365
3. Approval of January 14, 2015 Board Meeting Minutes
Approval of January 28, 2015 Study Session Minutes
4. Approval of Job descriptions
 - a. Deputy Chief
 - b. Captain
 - c. Fleet/Facility Manager

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda as presented.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Reports/Informational Items

Chief's Report:

In addition to his written report, Chief Bodane updated the Board on the following items:

1. State of the City Address will be held on Thursday, February 19, 2015 at 7:30 a.m. at The Armory. Directors Morris and Rowe will be in attendance as well as Chief Staff.
2. Old District Trophies – The retirees were advised that if they wanted some of the District's old trophies they could make arrangements to pick them up. Other historical District trophies will be put on display at Station 52.
3. Firefighter Michael Medina resigned to accept a position with Denver Fire. The District has made a conditional offer to a candidate. If the candidate accepts the offer he will be attending the Arvada Fire Academy starting on March 2nd.
4. Doug Tweedy and Colin Brunt are working on the landscaping at Station 52. The bricks are scheduled to be laid on Thursday, February 26th. Large boulders will be added around the edge to protect area from the street. Once completed a dedication date will be set.
5. The Parade of Lights plaque was circulated to the Board. The District won 1st place in the motorized large vehicle category.
6. South Adams Fire Protection District may be leaving ADCOM at the end of 2015. Cost will be shifted to the remaining members.
7. The Board was updated on the cyber-attack of Anthem Health Insurance's records. In response to the attack, Anthem will provide free identity theft protection services for two years. These services include identity theft repair services, credit monitoring, child identity protection; identity theft insurance, identity theft monitoring/fraud detection and phone alerts. Anthem does not believe that any medical information was compromised but there is a possibility that addresses

RECORD OF PROCEEDINGS

and social security information was compromised. Anthem has been very proactive with both the District as a whole, and each District member who may have been impacted.

8. Director Riggi asked why the District went over budget on uniforms. Chief Bodane stated that the overage was due to the adding of additional reserve firefighters. It was noted that the District was under budget for turnout gear.

Deputy Fire Chief:

Deputy Fire Chief Schuppe was absent. Chief Bodane was prepared to address any questions that the Board may have had. There were no questions brought forth.

Division Chief – Accreditation:

Division Chief Krengel updated the Board on the following item:

1. District is waiting on the ISO assessment updates.

Deputy Fire Marshal:

Deputy Fire Marshal Larry Allen was absent. Division Chief Krengel was prepared to address any questions that the Board may have had. There were no questions brought forth.

Financial Report:

In addition to her written report, Finance Manager Saunders updated the Board on the following items:

1. The 2014 Audit is scheduled for the end of February.

Attorneys' Report:

Attorney Ferguson updated the Board on the following item.

1. Vestas Gift Agreement – There are some changes to the amended Agreement the parties discussed, which would address the District's concerns. We are waiting to see the revised Agreement. Once it is finalized to our satisfaction, the Board will be asked to consider this item for approval at a future meeting.
2. The IRS has changed their rules for employee-provided meals and taxable compensation. Chief Bodane noted that the District does not provide food to District employees except for rehabilitation purposes.

City of Brighton Liaison Report:

City Councilwoman, Lynn Baca updated the Board on the following items.

1. She thanked the District and its members for all that the District does.
2. The City of Brighton's Community Survey results are in. The Fire District received excellent marks.
3. State of the City Address was scheduled for an early morning format this year. The response from residents suggests that an evening meeting is preferable.
4. She thanked the District for their technical assistance to the City on the marijuana issue.

- Old Business
None

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- New Business

Approval of Resolution 2015-02 – Resolution to Authorize a Special District Polling Place Election on May 5, 2015.

In response to statements made during public comment, Attorney Michelle Ferguson noted that by statute, Title 32 Districts have a right to hold elections in May, August, October, November or December. There is nothing in Title 32 that requires Special Districts to hold a first or second reading. Statutory authority also allows a polling place election on non-TABOR issues, which is significantly cheaper than a mail ballot or coordinated election with the County.

MOTION: Assistant Secretary Rowe made a motion to approve Resolution 2015-02 to authorize an election to extend Board term limits by one term.

A RESOLUTION 1) AUTHORIZING A SPECIAL DISTRICT POLLING PLACE ELECTION ON MAY 5, 2015; (2) APPOINTING A DESIGNATED ELECTION OFFICIAL; (3) APPROVING THE BALLOT QUESTION TO LENGTHEN DIRECTOR TERM LIMITS; AND, (4) DESIGNATING THE POLLING LOCATION.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

- Executive Session

MOTION: Treasurer Serafini made a motion to enter into Executive Session pursuant to C.R.S. 24-6-402 (4) (b) and (f) to receive advice of Legal Counsel on personnel matters. There will be no Board action to follow.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

MOTION: Treasurer Serafini made a motion to return to general session at 7:29p.m.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

- Adjournment

MOTION: Treasurer Serafini made a motion to adjourn at 7:29 p.m.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

The meeting was adjourned at 7:29 p.m.

Arlin Riggi, Secretary

RECORD OF PROCEEDINGS

I hereby attest that the two Executive Sessions, which were not recorded, constituted privileged attorney-client communications.

Michelle Ferguson, Esq.

I hereby attest that the two Executive Sessions were confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4) (b) and (f).

Dean Morris, President